

Futures Planning Team – Project Coordinating Team Meeting
8:00 am, October 3, 2007
Black Hawk County Courthouse, Room 204

MEMBERS IN ATTENDANCE: Facilitators LaDene Bowen and Bill Wood of the Institute for Decision Making (IDM), UNI; citizen member David McCalley, County IT Director Kim Veeder, County Supervisor Frank Magsamen, County Auditor Grant Veeder

ALSO PRESENT: Eileen Daley, Health Department

Magsamen said he appreciated the work on the mailing done in his absence. K. Veeder distributed a list of names that were forwarded by county officials for inclusion on the Futures Planning Team. The Coordinating Team evaluated the list in terms of representing the community groups previously identified, with a view to forming a team of about thirty members, including the Coordinating Team. Magsamen will contact the selected individuals.

Bowen passed out a draft list of roles and responsibilities for Planning Team members, which she proposed to review with members at the October 18 meeting, where the scope described by Futurist Mark Smyre the night before will be refined.

Magsamen said that Winter had not been able to find any donations from financial institutions for refreshments at the October 17 program. G. Veeder said he would check with the Public Employees Credit Union, and other possibilities were mentioned.

Wood asked about followup on the invitations. With over 600 invitations mailed, the team deemed individual followups impractical, and decided that media contacts would constitute followup, with Team Chair Magsamen as the main spokesperson. Magsamen said he needed a co-chair, and McCalley consented to consider the appointment. (Everyone else considered the appointment a fait accompli.) The co-chairs agreed to contact certain news media outlets, and K. Veeder said she had access to a fairly comprehensive media list for a news release.

Bowen said that IDM will draft a detailed agenda for the October 17 program, and suggested that the group or chairs review it on Monday, October 15. Magsamen said to make sure ahead of time that the Arts Center equipment is compatible with Mr. Smyre's equipment.

Magsamen asked Ms. Daley about the Health Department's aims involving the project. Ms. Daley said they were seeking a Healthy Community grant, and the requirements may dovetail well with the work of the Futures Planning Team.

The meeting adjourned at 9:30 am.

RECAP:

- Magsamen will contact proposed Futures Planning Team members.

- Veeder will ask Public Employees Credit Union for a donation to cover some of the cost of refreshments.
- Other team members will seek refreshments donations.
- Magsamen and/or McCalley will contact appropriate news media regarding October 17 Rick Smyre program.
- News release will be sent to more comprehensive media list.
- Meeting will be held 8:00 am, Monday, October 15 at the courthouse to discuss Proposed Roles and Responsibilities of Team Members.
- IDM will establish contact between Rick Smyre and Waterloo Center for the Arts to assure equipment compatibility.
- Rick Smyre program 6:30 pm October 17, Waterloo Center for the Arts.
- Futures Planning Team meeting with Rick Smyre at UNI, 11:30 am October 18.